

Civil Society Promotion Center

Annual Report
2009

Introduction

It is my pleasure to present Annual Report on activities and financial management of Center for Promotion of Civil Society (CSPC) for 2009. As a director of CSPC, I am glad to have a chance to offer public insight into an overview of achievements of our Center in last year, in wide range of activities in two main program fields: civil society and public policy.

This report is presented in relation with the most important challenges with whom civil society was faced during the last year, and who were an impuls for key initiatives launched by CSPC, including organization of citizens to solve problems at local level, monitoring of public policies, introduction of quality insurance system for NGOs, establishment of institutional means for cooperation between government and non-governmental sector, strengthening of local organs of government, development of Resource Center and regional cooperation with non-governmental organizations from neighbouring countries and European Union.

Along with implementation of its basic activities, Center for Promotion of Civil Society has invested a lot of efforts and assets in further development of its human resources. Most of our staff has been in wide and intensive program of capacity building. This program included subjects such as strategic planning, monitoring and evaluation, advocacy and lobbying, organization of communities, public participation, cooperation between authorities and NGO sector, etc. These measures have provided successful accomplishment of our mission during the last year.

Few key events have marked last year in CSPC:

- establishment of Network „Compact Plus“ at state level, who gathered almost 400 NGOs from all over of BiH, following overall process of consultations with more than 200 organizations. One of the main goals of the Network shall be promotion of the Agreement as a new democratic practice in relations between authorities at all levels, civil society and business sector in BiH
- introduction of quality insurance system (ISO standard and NGOs) in our organization. Team for Quality has been established, where four of employees of the Center are trained through eight workshops and have received certificate for internal auditors for quality governance system in NGOs
- successful establishment of cooperation with Government of Sarajevo Canton where as an example of good practice could be emphasized adoption of Law on Freedom for Public Assembly
- web site of Resource Center www.civilnodrustvo.ba has counted more than 7.000 unique visitors per month, and entered into competition for best web site in BiH

During the year CSPC has become a member of few more international and domestic networks and associations: ECAS from Brussels, Association for Quality in BiH and Balkan Network for Development of Socially Responsible Business.

I would like to express my gratitude to all of our donors, foreign and international, government and private agencies and foundations, who have morally and financially supported activities of our Center in 2009. Also I want to thank our numerous associates and partner organizations from all over BiH for their support, commitment and enthusiasm in initiatives that we undertake together, hoping for continuous and broadened cooperation in the future.

In January 2010, CSPC begins with new cycle of strategic planning for period of next three years. In addition, it will be followed by introduction of quality insurance system, same as application for certificate with authorized certification body.

In the next year, CSPC will continue to implement its mission and main goals that are mapped out based on achievements and lessons learned in last year. For this purpose we have developed many projects and other activities aiming to respond, in appropriate way, with creative and fresh approach, to most important contemporary challenges in building democracy and civil society in our country.

Aida Daguda, director of CSPC

CSPC - brief history

Center for Promotion of Civil Society is founded on June 10, 1996. It is registered with relevant court in Sarajevo on July 15, 1996. under the register number R-I-128/96. In accordance with Law on Citizens Associations of FBiH, re-registration has been undertaken and harmonized with the Law on July 14, 2000., under the registration number 04-05-2-381/2000.

CSPC currently has 18 employees with full-time contracts, and one volunteer, all based in main office in Sarajevo. Within GAP project, since 2008., CSPC hires 12 new employees in its four offices in Mostar, Banja Luka, Sarajevo and Tuzla.

Mission: Promotion and strengthening of civic activities, civil society and building of democracy in BiH.

Vision: Society of informed, educated and responsible citizens, actively involved in challenges with whom today's BiH society is facing with, same as efficient, responsible and capable authorities at all social levels.

Main programs and activities:

Its program goals CSPC has realized in 2009 through the following main programs:

1. Public policy
2. Civil society

Within the frame of above listed programmes CSPC is conducting following activities:

- design, governance and implementation of spectrum of operational projects that are dealing with key issues of democracy and building of civil society in BiH

- provision of adequate training and service of consultations, same as program for civil servants, elected officials, leaders and activist of organizations of civil society, and overall social community, with aim to strenghten capacity for better governance in accordance with priorities of BiH authorities
- realization of campaigns for public advocacy directed to change of policies, position and program of institutions of authority in segment of public and private sector
- networking and cooperation with institutions of public administration, whether in EU countries or countries of Central, Eastern and South-East Europe
- Planning and implementation of study visits for employees of public sector and elected officials at all levels of authority in BiH, same as for leaders and activists of civil society, aiming to exchange experience, information and knowledge with their counterparts abroad
- Strenghtening of BiH non-governmental sector through the work of Resource Center

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Program „Public Policy“

Governance Accountability Project, Phase II (GAP2)

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| Donor: Chemonics, as a bearer of the project GAP2 |
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CSPC is local partner to Chemonics in implementation of this project.

Governance Accountability Project (GAP) for Bosnia and Herzegovina (BiH) is envisaged in a way to strengthen capacity of significant number of municipalities in BiH, so to serve efficiently to their citizens in terms of policies and fiscal framework of successful governance. Strong local government and policies are not enough themselves; yet, those two elements made stronger can create foundation for viable process of reforms and progress in the process of provision of services. Approach to implementation of GAP project is extremely direct - to have a strategy, be flexible and open, to ensure provision of skilled services and focus to accomplish goals already in realization.

Project has full financial and other support from USAID, Embassy of Kingdom of Netherlands, Swedish Agency for International Development (SIDA), and will primarily work with 56 municipalities, while in 2009, this number is going to significantly increase for additional 15 municipalities. GAP project consists of two components: Local Intervention, which includes provision of technical assistance and co-finance of development of the community, and Program Intervention, aiming to assist all municipalities in BiH to achieve functional and fiscal decentralization and creation of ambient that contributes to democratic governance.

Currently, the GAP project provides assistance and support in 41 municipalities: Banja Luka, Bihać, Bosansko Grahovo, Breza, Bugojno, Bužim, Čelić, Doboj Istok, Drvar, Goražde, Foča, Fojnica, Gradačac, Gradiška, Jablanica, Kakanj, Kalesija, Konjic, Lopare, Ljubuški, Mostar, Mrkonjić Grad, Nevesinje, Novo Sarajevo, Posušje, Prozor-Rama, Rogatica, Rudo, Sanski Most, Srebrenica, Srbac, Teslić, Tomislavgrad, Travnik, Trebinje, Tuzla, Velika Kladuša, Vlasenica, Vogošća, Vukosavlje and Živinice. Beginning this year, GAP added another 15 partner-municipalities: Banovići, Bosanski Petrovac, Cazin, Čitluk, Gračanica, Ilidža, Ilijaš, Kladanj, Livno, Petrovo, Ribnik, Šipovo, Široki Brijeg, Trnovo i Visoko.

The role of CSPC in the project is to provide technical assistance within component „Local Intervention“, which includes administration for 12 regional and municipal coordinators based in four GAP offices - in Mostar, Tuzla, Banja Luka and Sarajevo. CSPC also ensures expertise in realization of programs within its field of work.

Development of Good Governance through Citizen Inclusion

Donor: Olof Palme International Center – SIDA

Project is envisaged as a program of small grants (PMG), which shall be allocated through an open bid to NGOs with general goal to give contribution to further promotion of citizen participation, partnerships and support to OCDs in establishment of improved relations with authorities, same as facilitation of higher level of inclusion of OCDs and authorities in dialogue on policies.

Specific goals of the program are:

- to support and encourage local initiatives directed to greater citizen participation and inclusion of OCDs in process of decision-making at local level, so as to improve public policies and provision of services;
- to facilitate permanent partnership and sustainable dialogue between OCDs and authorities at all levels through development and adoption of Agreements on Cooperation;
- to build awareness of authorities and OCDs about mutual useful cooperation, and to provide adequate and timely implementation of policies and principles of the Agreement through trainings of civil servants, education and capacity building of NGOs;
- to support initiatives directed to improve technical and institutional capacities of OCDs for self-advocacy.

Through the open bid procedure, when more than 400 organizations and informal citizen groups have responded with their bids, based on defined criteria, 35 applications were selected. In part of this open bid related to design or/and implementation of the Agreement, 12 organizations were selected and as a result we have 9 local communities that are just signed the Agreement, 6 draft documents is in the procedure of adoption and in 6 cases there was additional work on Codes of Consultations and Partnership, as supplemental elements that make the Agreement more complete and purposeful.

In part of the open bid related to local initiatives, 23 applications were selected covering wide spectrum of volunteer engagement and philanthropy, building and reconstruction of infrastructures in schools, local communities, children playgrounds, parks, education and capacity building of NGOs for self-advocacy process and change of legislation, care for elderly and disabled persons, and children with special needs.

Special attention during selection of applications was paid to territorial coverage of whole of Bosnia and Herzegovina, and huge interest showed from NGOs gives us the right to conclude that neglect and irresponsibility of political structures and elected authorities to direct their duties and assignments to solve citizen problems in whole country, has created emptiness and space in which work through these programmes only to some extent can improve the situation or repair catastrophic conditions. But, it is obvious that services provided by NGOs can not be replacement nor long-term solution for that approach and failures in implementation of agreed public policies, and that authorities at all levels have to stop politicization of everything and go to a level of solution of egzistential issues of

citizens where people in need do not mind of someone's nationality, ideological or religious orientation, if their problem permanently exist, is not solved and makes their life unbearable.

Strengthening of Parliament in BiH

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| Donor: USAID |
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In three-years long project supported by USAID, good results have come out in previous activities in joint work of organs of local authority and local organizations of civil society in their definition of local needs and its solvation.

Project is partly implemented in municipality of Bugojno who has good practice in implemntation of the Agreement on cooperation between mayor, municipal council and organizations of civil society in municipality of Bugojno, where non-governmental organizations have great influence in process of decision-making and are included in all processes of significance for the community.

In municipality of Bugojno, after meetings with mayor and its deputees, presentation of the project, there was a joint meeting with local organizations of civil society and representatives of the municipality. At this occasion priority need of this municipality has been defined and working group selected among representatives of municipality and organizations of civil society. Working group has approached to creation of action plan aiming to solve already defined local problem that involves creation of campaign, joint presentation before state parliament, lobbying and advocacy with full support of organs of local authority.

The same process and way of work within framework of this project is planned to be realized in municipality of Travnik.

Greater Participation of Organizations of Civil Society in Process of Creation of Public Policies in Sarajevo Canton

Donor: Open Society Fund BiH

This project presents a follow up of the project „Monitoring of Public Policies in Sarajevo Canton“ realized by CSPC in 2008., with financial support of Open Society Fund BiH. Its main purpose was to empower results and effects accomplished in previous project, so to turn the document named „Analysis of Public Policies with Proposal of Alternative Public Policies“ into powerful instrument for advocacy of organizations of civil society to solve key problems of citizens in Sarajevo Canton, in field of public policies identified in this document.

Main goal of the project was support greater participation of organizations of civil society in process of creation of public policies through advocacy and development of institutionalized dialogue and cooperation with organs of authority and other institutions of public sector in Sarajevo Canton. To achieve this goal, set of specific goals has been created along with whole spectrum of activities including: support to networking and coalition-based work of organizations of civil society, establishment of normative and institutional framework for dialogue and cooperation of non-governmental organizations (NGOs) and other organizations of civil society (OCD) in all fields of joint interest, greater inclusion of NGOs and OCDs in definition of priorities of public policies and, in accordance with that, distribution of resources through participation in creation, adoption and realization of cantonal budget, same as continuation of monitoring and evaluation of results and effects of work of executive and legislative authorities in Sarajevo Canton.

Main effects and results of this project are: establishment of stimulative, normative and institutional framework (creation and adoption of the Agreement on cooperation between Government of Sarajevo Canton and NGO sector in Sarajevo Canton) for development of dialogue and partnership between government and NGO sector, greater transparency and responsibility in work of cantonal organs of authority, greater capability of citizens and OCD to independently advocate their own basic rights and interests in key fields of public policies, better and more efficient public policies based on genuine needs of citizens.

Domestic and international practice has shown that for practical implementation of the Agreement on cross-sectoral cooperation, at all levels, of crucial importance is process of its creation or that process of creation is equally important as its results. That is why CSPC from the very beginning of initiative for creation and adoption of the Agreement on cooperation between government and organizations of civil society in Sarajevo Canton, has tried to involve representatives of government and NGO sector in its creation, and to have common understanding of its values, goals and uses they will have from implementation of the Agreement.

In accordance with this new approach in process of creation of the Agreement, at first place informal NGO Network „Compact Plus“ - Sarajevo Canton has been formed, as a tool of joint presentation of NGO sector before the Government of Sarajevo Canton in relation with all issues of cross-sectoral cooperation and dialogue, but it became forum for definition, representation and advocacy of sectoral priorities of public policies and

services that are under jurisdiction of Sarajevo Canton. At the same time, Government of Sarajevo Canton, after CSPC has presented initiative for creation and adoption of Agreement on cross-sectoral cooperation, has accepted this citizen initiative and brought unanimous conclusion to start its realization. Joint team for creation of the Agreement on cooperation of the Government and organizations of civil society in Sarajevo, has been established, composed by equal number of representatives of Network „Compact Plus“ and representatives of Government of Sarajevo Canton. The team consists of 26 members, of which 13 have been named with the decision of Government of Sarajevo Canton¹ and 13 representatives of civil society were selected from informal Network „Compact Plus“ – Sarajevo Canton.

Concrete actions that we have undertaken, so to present benefits of practical examples that both sectors of the society can have from partner dialogue and cooperation, have shown that inclusion of citizens in process of creation of public policies in Sarajevo Canton can result in quality solutions. Our experience confirms (inclusion of Network „Compact Plus“ in activities of creation and realization of plan to hold public discussions on the Draft Law on Freedom to Public Assembly of Government of Sarajevo Canton) that legal regulations are more qualitative and applicable when procedure of its studying and creation have included wide circle of participants. This law has been assessed by Venice Commission as one of the most democratic laws from this field, not only in countries of former Yugoslavia, but much further.

One additional concrete action realized by CSPC in cooperation with representatives of executive and legislative authorities, same as public institutions in Sarajevo Canton and members of sub-sectoral Network „Compact Plus“ – Sarajevo Canton, was to inform citizens over 65 years old on their rights in a domain of public health protection. 10.000 flyers has been distributed to citizens of Sarajevo Canton, containing information on rights of persons in third age in a domain of health protection and how to achieve it. This action had great approval by citizens and strong media support.

¹ 20.session of Government of Sarajevo Canton on June 11, 2009 („Official Gazette of Sarajevo Canton, number 24/03 – cleared text)

Civil society

Sustainable Development of Non-Profit Sector in BiH through Partnership with Government and Business Sector II

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| Donor: USAID |
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During 2008 new three-years long contract has been signed with donor which presents extension of already realized activities when institutionalized cooperation between government and non-governmental sector at all levels of authority is in question. Project consists of four components which are related to implementation of „Agreement between Council of Ministers and Non-Governmental Sector in BiH“, increase of financial sustainability of NGO sector, public support to civil society and Resource Center.

Some of the main accents are legal framework for volunteers concerning Federation of BiH, corporative philanthropy, participation of citizens in creation of public policies, transparent mechanisms for financing of NGO sector, Code of Conduct and its promotion, establishment of BiH standard of quality of work in NGOs, establishment of network of NGOs at national level, participation in regional network Balkan Forum, Resource Center.

Implementation of „Agreement between Council of Ministers of BiH and NGO Sector in BiH“

In implementation of the Agreement, CSPC has held numerous meetings with representatives of Council of Ministers of BiH, aiming for better understanding of the process, so as with representatives of NGO sector to gain support for its implementation. Result of the meetings was a conference „Strengthening of Democratic Culture of Dialogue and Cooperation of Institutions of Authority and Civil Society in BiH: Implementation of the Agreement between Council of Ministers of BiH and Organizations of Civil Society in BiH“ that was sponsored by Chairman of Council of Ministers of BiH, mr. Nikola Špirić.

By this, Council of Ministers has confirmed domestic NGO sector as a partner in process of establishment of Office for Cooperation with Civil Society and Council for Development of Civil Society, and Team for implementation of the Agreement as a bearer of this process. The Team has been formed after this conference as a body responsible for process of implementation of the Agreement, consisting of all organizations who participated and contributed in this already participative process of creation of conclusions at the conference, same as expressed intention to be direct participants of this process.

At the same time, CSPC held 12 meetings in whole of BiH (Travnik, Doboj, Tuzla, Banja Luka, Trebinje, Bihać, Livno, Foča, Srebrenica, Mostar, Zenica and Sarajevo) to have consultations before starting initiative on establishment of state network of organizations of civil society who show interest for institutionalized relations between government and non-governmental sector at all levels of authority in BiH, but also other crucial issues of significance to NGOs in BiH. These meetings showed enormous interest of organizations for existence of such a network, so that work on election of organizing board of the Network has started with given assignments to create basic documents of the Network with CSPC as a

bearer of process of network's establishment. Founding Convention, same as number of organizations who approached the Network until the day of Founding Convention, has shown empty space and need of NGOs for such a form of organization. Informal network was named Network „Compact Plus“. Methods of work of the Network are forums with basic goal of support to networking at all levels in BiH, implementation of agreements at all levels, construction of legal and political environment for work and development of NGOs, development of cross-sectoral cooperation, etc.

CSPC organized the work of summer school for 30 NGOs aiming to deal with topics such as institutional channels of cooperation with NGOs and authorities at all levels, participation of NGOs in process of creation of public policies and rules on consultations.

During the last year CSPC has initiated, in cooperation with ECNL from Budapest, cooperation with organization CCI with aim to create proposal of fiscal reforms for both entities. In relation with this, 2 conferences were held, of which first was aiming to review good practices in countries of the region and opportunities existing in policies of NGO financing and taxing in BiH with participants from NGOs and representatives of ministries of finance. Second conference aimed to present proposals of tax changes with conclusions on further joint work.

CSPC is an active member of working group within UNDP, formed to create Law on Volunteering at level of FBiH. CSPC gave its contribution by creation of overall text of the Draft Law, so that in the forthcoming period of planned public discussions and final adoption, will give its full contribution to public advocacy and involvement of Network „Compact Plus“ into this issue.

Agreement on cooperation of NGOs and authorities at local level

Agreement is a document that regulates cooperation and partnership of local self-governance with associations of citizens, same as transparent procedure of granting financial support. Further, it was an imperative to work on implementation of this Agreement and build capacities of both sectors so that implementation has full and better extent, using above all good domestic practices, considering that conditions in municipalities are very different. Yet, adoption of local agreements in municipalities who do not have any rules on relations between authorities and NGOs remains one of the activities.

Municipality of Bosanska Krupa has adopted local Agreement on cooperation with local organizations, organizations from municipality of Ključ who has one of the better standing practices in cooperation between local government and NGO sector, and with participation of CSPC, municipalities of Zavidovići, Zvornik, Kalesija and Doboju Jug also adopted local agreement. In municipality of Bijeljina highly participating process of creation of the Agreement has started, led by working group made of representatives of municipality and local NGOs, assisted by CSPC.

At cantonal level this process is underway in 4 cantons.

With purpose of an easier exchange of good practices and created solutions at all level of authorities, same as faster distribution of information, web site www.sporazum.ba has been created and will contain all mentioned data from municipalities, cantons, both entities and state level. Web site will be primarily used by all level of authorities in BiH, members of

Network „Compact Plus“, but also by all other organizations of civil society and donor community in BiH.

Resource Center

Center for Promotion of Civil Society in 2006 has opened Resource Center of Civil Society, as a response to the need of existence of such intermediary structure who should provide to non-governmental organizations different kinds of services, from trainings, educations, different types of advices and consultations, opportunities for networking and broader distribution and exchange of information.

Right through these kind of activities, Resource Center of Civil Society has confirmed need for and quality of its existence.

These activities in previous period of time have been developed through several segments:

- web site www.civilnodrustvo.ba
- services to clients of RC
- trainings and workshops
- networking
- meetings and consultations
- distribution of information

Web site www.civilnodrustvo.ba

From its very beginning this segment of work has shown as needed and useful. Up to this moment, this web site has counted more than 80.000 unqiue visits (only in August, period of vacations, it has registered 6.000 visits), which makes it one of the most visited web sites who provide information on civil society.

In its past work more than 10.000 different news has been published, together with more than 1.000 information on different bids, business opportunities, advertisements and scholarships. 150 different publications were uploaded on the web site. In the process of gathering of publications, special DVD has been created with more than 500 different publications on it, and distributed to non-governmental organizations, partners, institutions and individuals.

Due to its actuality, this web site has become source of information not only to most of non-governmental organizations, but also for numerous students who are using content of our web site while doing their research.

Services

For more than a year, RC has developed offer of services used until now by more than 30 organizations. As a part of this offer, among other, users are first to receive the most important and most actual information about current ongoings in non-governmental, governmental and business sector, information on projects, bids, job vacancies, but also discounts on commercial trainings organized each year in form of specialized modules by RC.

Trainings and workshops

During 2009., RC has organized 7 trainings in different segments, from writing and creation of project proposals to financial management, public relations, strategic planning. There was several in-house trainings organized on request from non-governmental organizations in BiH (Association „Prijetelji Srebrenice“ from Srebrenica). For these trainings participants were not obliged to pay participation but their travel and accomodation expenses. More than 150 participants were present at the training and for each of them we have received more than 80 applications, which tells by itself about the need for this kind of support to NGOs in BiH, specially organizations from smaller towns.

Another type of education realized by RC are commercial trainings (full participation is paid and participants are covering their travel and accomodation expenses). Up to date, already three generations of trainings in PR and strategic communication were held, consisting of 5 modules. At these trainings more than 150 representatives took participations, not only from non-governmental but also from governmental and business sector.

Networking

Resource center was very often during its existence, a leader or active participant of different kinds of networkings. Last example of this kind of acting is realized through Network „Compact Plus“ which gathered more than 380 most important organizations in BiH. This network will actively work on coherent implementation of agreement between the Government and non-governmental sector, while also giving support or participating in all other initiatives of its members, other organizations of civil society or authorities.

Last, actual initiatives for networking and broadening of RC's work is related to creation of network of 6 regional RCs in BiH through establishment of cooperation with different non-governmental organizations. In this way, primary mission of RC to serve as a resource center which can provide different types of support for development of NGOs in BiH, but also cooperation with government and business sector, will be completely accomplished.

RC will continue to develop not only mentioned segments, but other initiatives and services based on mainly real needs in BiH. For that purpose RC's staff is involved in different programmes of skill improvement through attendance to different conferences, educational trainings and study visits.

First activities of established network of regional centers were preparation of analysis on needs of non-governmental organizations (which included more than 300 NGOs from whole of BiH, which makes it the most complete analysis of this kind) and provision of services of training to local NGOs (there were two trainings for each of the domains mentioned as a priorities in prepared analysis).

Public relations of the CSPC

Activities in the domain of public relations in 2009 were mostly based on PR support to different projects. This support was visible in following segments:

- idea solutions and design of different campaigns and initiatives (two campaigns were started – information for citizens older more than 65 years on their rights to health protection and 13 millions reasons for the decision – campaign to lower prices of medicine, campaign for informal education)
- Proposal for outlook and visual identity of the campaign (flyers, scenario of events, method to realize the campaign)
- Media support to the campaigns (each of our campaigns were covered by at least 10 TV, radio and print media. Reports about campaigns were broadcasted in all newscasts of leading media outlets such as BHT1, FTV, RTRS, NTV Hayat)

Special segment that has to be distinguished is PR support to different events that were organized as a part of planned project activities of our biggest projects:

- USAID – design, scenario and visual identity for 2 biggest conferences attended by more than 300 NGOs
- SIDA – OLOF PALME – media campaign and organization of final event – presentation of project results

CSPC enjoys extremely good reputation when public is in question, specially with the media. Very often, at least 7 times a month, media are contacting CSPC asking for official comments and attitudes on most actual social and political processes.

During 2009, there was more than 30 formal or informal meetings held with representatives of leading media.

In a last year CSPC had more than 200 media appearances. Two radio series have been created as a support to different programs of the Center. Every event has sufficient media coverage which shows that CSPC has developed correct and good relations with the media.

CSPC has established cooperation with most influential media in BiH. One of the types of cooperation is a TV series „Hajd' u park“ where CSPC on monthly basis, candidates 3 topics for news and one thematic show with guests. Most often those are actual topics important to citizens.

Special success in cooperation with media has been achieved through cooperation with „Open Network“ and Radio Kameleon. Thanks to this cooperation we have started joint initiatives and planned campaigns.

In 2009., CSPC has improved its authority in the public, specially media which is confirmed by the the fact that every event that Center organizes has satisfactory media attention.

Also, in the future CSPC will continue to develop good relations with the media. Through planning of campaigns within projects, CSPC will influence and improve image of non-governmental sector.

Main goal of CSPC's PR activities in the future will be strengthening of authority and image while keeping existing positive effects and capacities. Special attention will be paid to building of recognized image of CSPC through design of web site of the center, creation of needed visuals and strengthening of brand. This strategic approach will provide to overcome problems registered in recognition of the Center in general public but also in the media.

Strategic communication goal of public relations in 2010 will be recognition of CSPC as an organization that gives contribution to strengthening of civil society in BiH, through provision of support to development of organizations of civil society and their mutual cooperation and networking, establishment of the framework for efficient relations with government and profit sector, and development of citizen activism, same as promotion of non-profit sector as a qualitative and inevitable actor in socio-economic development of the country.

TASCO project - Capacity building of civil society in Western Balkans and Turkey (Bosnia and Herzegovina, Croatia, Serbia, Kosovo, Albania, Macedonia, Montenegro and Turkey)

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| Donor: European Commission |
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This two-years long regional project is realized by consortium led by SIPU International from Sweden, in which CSPC participates together with HRDF from Turkey, FPLD from Romania and FRDL from Poland.

Main goal of the project is to increase capacity of organizations of civil society (OCD) and to strengthen their role within participative democracy. Project activities are primarily based on needs of OCDs and their priorities identified in assessments of needs prepared by every individual country included in the project.

This project is assisting organizations of civil society in overcoming numerous challenges in their work, primarily through activities of capacity building such as trainings, distance learning, exchange of experiences, counselling, etc., but also through the activities such as networking supported by events who promote partnership and distribution of information at national and regional level.

Project has started with implementation at the end of 2009, so that full momentum is expected during 2010.

Balkan Forum – Project for Promotion of Informal Education

(BiH, Croatia, Slovenia, Serbia and Montenegro)

Donor: OPA, US Embassy in BiH

Center for Promotion of Civil Society, within regional project of cooperation of non-governmental organizations from Slovenia, Serbia, Montenegro, Macedonia, Croatia and Bosnia-Herzegovina, in partnership with domestic organizations Infohouse, Roda and TKO Izbor Plus, has organized a forum „Informal Education“, held on October 28-29, 2009, in Hotel Hollywood in Sarajevo.

At the Forum 43 representatives of organizations and institutions providing services of training in BiH, authorities, educational institutions and economy, same as interested foreign organizations, took participation. Complete list of participants can be found at the end of this report.

Work of the Forum was split into three parts: current situations in this field in BiH, positive examples from practice and work in three parallel workshops on future steps for improvement of important aspects of informal education in Bosnia and Herzegovina.

One of the most important results of this project, besides cooperation of organizations who deal with informal education in the region, is the fact that existing informal Coalition of NGOs, private and public institutions who work on education of adults and employment in BiH, should be basis for creation of one strong sectoral network in the domain of education of adults. Coalition is a mixture of all actors in sphere of education and it is flexible by its organization and work, as it is open for all interested organizations, institutions and individuals.

Coalition will initiate regular communication and cooperation with Directorate for European Integrations, Ministry of Civil Affairs of BiH and other relevant state institutions. Resource Center will be actively involved in establishment of basic standards in the domain of deliverance of informal education.

FINANCIAL DATA

Donors for the Civil Society Promotion Centre (CPCD) in 2009

| | <i>Donor</i> | <i>Amount (KM)</i> | <i>Percentage</i> |
|----|---|--------------------|-------------------|
| 1. | Royal Netherlands Embassy in Bosnia and Herzegovina | 33.147,93 | 1,73% |
| 2. | Open Society Fund of BH (Soros) | 99.950,92 | 5,22% |
| 3. | Olof Palme Center | 344.918,15 | 18,01% |
| 4. | Chemonics | 910.386,94 | 47,54% |
| 5. | C.S. Mott Foundation | 42.970,04 | 2,24% |
| 6. | USAID | 438.125,34 | 22,88% |
| 7. | Fondation of SUNY | 17.420,43 | 0,91% |

CSPC have had some additional funds earned from providing its own services and from membership fees, in total amount of 27.889,39 KM. (1,46 % out of total CSPC income in 2009).

INCOME STATEMENT for FY 2009

| <i>Code</i> | <i>Description</i> | <i>Previous FY (2008)</i> | <i>FY 2009</i> |
|-------------|-------------------------------|---------------------------|------------------|
| | A. INCOME | | |
| 410 | Membership fees | 4,500 | 1,400 |
| 411 | Income from the budget | 0 | 0 |
| 412 | Humanitarian income | 1.265,507 | 2.057,892 |
| 417 | Income from service provision | 31,474 | 22,047 |
| 418 | Other | 24,931 | 2,451 |
| | TOTAL INCOME | 1.326,412 | 2.083,790 |
| | B. EXPENSES | | |
| 400 | Material and energy | 66,469 | 37,055 |
| 401 | Services | 443,651 | 327,904 |
| 402 | Wages | 655,702 | 1.114,287 |
| 403 | Depreciation | 21,606 | 29,376 |
| 404 | Financial costs | 3,104 | 3,652 |
| 405 | Travel | 65,734 | 47,033 |
| 406 | Humanitarian expenses | | 313,180 |
| 407 | Taxes | 27,910 | 8,264 |
| 408 | Other expenses | 27,333 | 70,813 |
| | TOTAL EXPENSES | 1.093,935 | 1.951,565 |
| | C. RESULT | | |
| | Earnings | 14,903 | 132,226 |
| | Loss | | |

BALANCE SHEET for FY 2009

| <i>Code</i> | <i>Description</i> | <i>Previous FY (2008)</i> | <i>FY 2009</i> |
|-------------|---|---------------------------|----------------|
| | ASSETS | | |
| | <i>A. FIXED ASSETS</i> | <i>76,980</i> | <i>71,866</i> |
| | Long-term assets | 76,980 | 70,266 |
| | Property, plant and equipment | | 1,600 |
| | <i>B. CURRENT ASSETS</i> | <i>153,900</i> | <i>162,080</i> |
| | Cash | 17,344 | 121,883 |
| | Short-term receivables | 134,396 | 40,197 |
| | Stock (store) | 960 | |
| | VAT | | |
| | Short-term other | 1,200 | |
| | TOTAL ASSETS (A+B) | 230,880 | 233,946 |
| | | | |
| | LIABILITIES & OWNER'S EQUITY | | |
| | <i>A. LONG-TERM SOURCES</i> | <i>27,494</i> | <i>27,494</i> |
| | Owner's equity | 300 | 300 |
| | Retained earnings | 27,194 | 27,194 |
| | <i>B. LONG-TERM LIABILITIES</i> | <i>0</i> | |
| | <i>C. SHORT-TERM LIABILITIES</i> | <i>232,107</i> | <i>73,926</i> |
| | Current payables | 75,207 | 20,024 |
| | Short-term credit | 0 | 0 |
| | VAT liabilities | 228 | 85 |
| | Other | 175,407 | 53,817 |
| | TOTAL LIABILITIES AND EQUITY (A+B+C) | 230,880 | 101,420 |